

NORTH SOMERCOTES PARISH COUNCIL

APPLICATION FOR EMPLOYMENT

Post Applied for: _____

Personal details

Surname: _____ Forenames: _____

Address: _____ Preferred Name: _____

Post Code: _____

Home Telephone No: _____ Work Telephone No: _____

Mobile No: _____ E-mail Address: _____

National Insurance Number (*if known*):

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Present/most recent employment

Name and address of employer: _____

Title of post: _____

Date appointed: _____ Notice required/date of termination: _____

Summary of main duties and responsibilities:

NORTH SOMERCOTES PARISH COUNCIL

Previous employment (including relevant voluntary work)			
Employer/Body	From	To	Job Title

Education/training/qualifications/certificates					
Schools, colleges and universities attended	From	To	Courses taken/examinations	Date Passed	Grade

NORTH SOMERCOTES PARISH COUNCIL

Education and training (continued)

Professional qualifications and membership of professional institutions (with dates):

References

Please give the names and addresses of two people who have agreed to act as referees (one of whom should be your present or most recent employer) whom we can contact for a reference on your ability to carry out the duties of the post. References will only be taken up after an offer of employment has been made and accepted.

1. Name: _____
 Position held: _____
 Address: _____

 Post code: _____
 Telephone: _____
 Email address: _____

2. Name: _____
 Position held: _____
 Address: _____

 Post code: _____
 Telephone: _____
 Email address: _____

In certain circumstances references may be sought from previous employers not listed above.

Additional information (please tick boxes as appropriate)

Are you entitled to work in the United Kingdom?	Yes?	No?
Do you require a work permit?		

Additional employment

Do you intend to undertake other work in addition to this post? (please tick)	Yes?	No?
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If yes, state weekly hours of additional work.

Please return this application to:
Sheila Pearce
Parish Clerk & Responsible Financial Officer
North Somercotes Parish Council
Warren Studio, Warren Road, North Somercotes, LN11 7QX
clerk@northsomercotes-pc.gov.uk
07840 856098