

North Somercotes Parish Council

NOTICE IS HEREBY GIVEN

that the next meeting of the North Somercotes Parish Council is to be held in

St Mary's Church Hall on Monday 23 March 2026 At 7.00 pm

Councillors are hereby summoned to attend.

Agenda

Members of the public are invited and welcome to attend the whole meeting, except for items where their presence is prejudicial to the public interest, and are permitted to make representations to the Council, answer questions and give evidence (up to 3 mins per person/subject) in respect of any item of public business listed on the agenda during the public session, which is normally 15 minutes before the start of the meeting. The meeting may only consider the business on the agenda; the Agenda and Minutes for the Parish Council Meetings are available from the Clerk, or on the website, together with the schedule of future dates and the Public Participation in Meetings Procedure - see <http://parishes.lincolnshire.gov.uk/NorthSomercotes>. Meetings of the Council may be recorded.

Public Session

- a. Comments/Updates from members of the public on agenda items or issues for consideration for future agenda:
- b. Comments/Updates from Lincs County Cllr Bayleigh Robinson
- c. Comments/Updates from East Lindsey District Councillors Danny McNally/Paul Rickett

Closure of public session and commencement of formal meeting (no further public participation permitted)

23/3/26-1 a. Present: b. Apologies for Absence – to RESOLVE whether or not to accept councillor absence/reasons

23/3/26-2 To receive any declarations of pecuniary or non-pecuniary interest on any item on the agenda in accordance with the Localism Act and the Council's Code of Conduct and Standing Orders

23/3/26-3 Minutes of the meeting held on 23 February 2026 – to RESOLVE to adopt and sign the notes as accurate minutes.

23/3/26-4 Clerk's Report on matters outstanding – for information only

a. Cemetery Chapel Doors – first door done **b. Cemetery Statutory Records digitisation and mapping** – ongoing – issue with memorials database **c. Cemetery historic records** – Ledger repair booked 25/3 **d. Cemetery damaged Memorial** – repair complete. Now need to identify location for others currently against chapel walls and get quote for repair/reinstatement **e. Cemetery Trees safety works** – awaiting equipment repair/chased **f. Quinquennial Inspection** -to be arranged once both doors replaced. **g. Cemetery** - reminder re temp grave markers put in Communication **h. Cemetery/clerk's office electric PAT test on equipment** – done **i. Cemetery Hedge removal to recover spaces** – done 5/6 Feb, wildflower/grass seed ordered **j. Cemetery Biodiversity Audit/Action Plan** – to be updated with input from LWT **k. St Mary's Bell Ringers** – Rope received **l. Defib Maps for each location** – collected **m. Orchard area** – replacement trees planted **n. Policies and Procedures updates** - ongoing **o. Records Management** - archiving and retention or shredding – ongoing **p. Defib Training** – dates to be organised in summer holiday **q. Chapel Field Future Use/Disposal** – see 13 below **r. South Road Planning Applications** – objection confirmed as agreed at last meeting see 6 below **s. Privet hedge on Conisholme Rd and hedge at Evison Way** – letters done **t. 25/26 Audit** - internal audit 11/3 **u. Static caravans on land at Common Lane** - see item 6e below **v. Sandy Lane signage** – collected **w. Use of mobility scooters on public roads** - query with dashcam sent to police **x. Static caravan on Marsh Lane** – see 6e below **y. Speed Indicator Device** – installation of poles awaited c 2/3 weeks **z. 2025/26 Footpath Reviews** -completed and comments sent to LCC Footpaths Officer regarding issues highlighted **A1. Bleed Control Kit** – see 9 below. **A2. Concerns re dogs at Warrenside** – this has been discussed with PC Ford. If there are still concerns, then the Clerk will do a letter from the Parish Council explaining the concerns and asking if the matter can be addressed **A3. Youth Club** – the Clerk has obtained the equipment and craft items requested by the Youth Club **A4. Insurance Renewal** – details confirmed for 3 year agreement.

23/3/26-5 25/26 Annual Audit – to confirm arrangements and RESOLVE the way forward as required

a. Asset List – for Audit purposes

b. Internal Audit - To note the result of the Internal Audit carried out on 11 March 2026

23/3/26-6 To consider Planning applications received/RESOLVE the way forward on these/other Planning matters

a. Planning applications received for consideration:

b. To note any planning applications approved: 03093/25/FUL – Summerfield, Bank End

c. To note any planning applications refused:

d. Planning Applications appealed:

North Somercotes Parish Council

e. Enforcement Issues/Actions: Any update on reported issues/new issues:

- i. Two Static Caravans on land/stables on Common Lane** – to receive an update from Enforcement re planning application awaited and in the meantime discharge of grey water and foul sewerage
- ii. Land at South Road – N132/01916/20 Five Industrial Units** to receive any update re: building regulations safety requirements
- iii. Static Caravan on land at Marsh Lane** – to receive an update from Enforcement inc discharge of grey water and foul sewerage
- iv. Land at South Rd 01916/20 - Repeated complaints re burning of commercial and other waste** -- Complaints to Environmental Health/Enforcement
- v. Non-Determination of Planning Application 03284 – South Rd – Caravan Site** – comments from ELDC on reason for delay

f. Any other urgent planning matters/applications:

23/3/26-7 Highways, Paths and Lighting: To consider outstanding/new issues and RESOLVE the way forward

a. verbal update on problem log/outstanding issues which have been raised with LCC Highways, including:

- i. Warren Rd drainage** - Oasis side/Corner of School Lane – NOT FIXED - work outstanding
- ii. Request for Double yellow lines at School Lane/Warren Rd/Keeling St junction and extension of 30mph around Church Lane/End** – response awaited
- iii. Speed Indicator Device** - poles for School Lane, Keeling St-Village Hall still awaited, chased
- iv. Barrows Gate/Rowles Farm – state of roadway reported**
- v. Cloddy Gate – update required on when work will be done**
- vi. Sandy Lane surface/signage – finger signs and state of surface**
- vii. The Bungalow, Keeling St** – repeated ingress of water from blocked drains/insufficient drainage
- viii. Hazeldene** – cars parking in front of driveway – T-bar insufficient
- ix. Travellers Joy** – vehicles still parking in front of gateway – T-bar insufficient
- x. Harmitchker house** – overgrown hedge – letter done
- xi. Evison Way** – overgrown hedge – letter done

b. Any additional/new issues raised

23/3/26-8 To receive reports from councillors who are representatives on Village Organisations/Committees

- | | |
|---|---|
| a. Playing Fields Association - Cllr Walmsley | b. Police Panel – Cllr Newman |
| c. Emergency/Flood Planning – Cllr Newman/Clerk | d. Village Hall Committee – Cllr Plater |
| e. DTE Wildlife Group – Cllr Newman/Clerk | f. Youth Club – Cllr David Wallis |

23/3/26-9 Finance and Year End forecast – to discuss and RESOLVE the way forward:

- a. to receive and note the bank reconciliations for March 2026**
- b. to receive and RESOLVE to approve the schedule of receipts and payments for March 26**
- c. To note the year end position and notional reserves**
- d. Any other/urgent financial matters**

23/3/26-10 Updated Agenda for the Annual Parish Meeting – 8 April 2026

23/3/26-11 To receive/note general Correspondence for March 2026 – including Communication

23/3/26-12 Agenda items for the next meeting to be held on Monday 27 April 2026 in The Village Hall

Chapel Field disposal, Annual Audit, Actions arising from the Annual Village meeting 8 April 2026, Recruitment

23/3/26-13 Confidential Property and other Matters - to RESOLVE on whether the Council will move into closed session by reason of the confidential property and other matters to be transacted – if this Resolution is passed any members of the public/press present will be required to leave the meeting at this point.

- a. to discuss confidential property matters regarding residual land at Chapel Field and RESOLVE the way forward:
- b. To discuss confidential 26/27 budget items and RESOLVE the way forward
- c. To discuss Job Descriptions for replacement Clerk/Assistant Clerk, Responsible Financial Officer and RESOLVE the way forward

Sheila Pearce

Parish Clerk and Responsible Financial Officer

16 March 2026