

# North Somercotes Parish Council

## NOTICE IS HEREBY GIVEN

that the next meeting of the North Somercotes Parish Council  
is to be held in **the Village Hall** on Monday 28<sup>th</sup> April 2025 At 7.00 pm

Councillors are hereby summoned to attend.

### Agenda

Members of the public are invited and welcome to attend the whole meeting, except for items where their presence is prejudicial to the public interest, and are permitted to make representations to the Council, answer questions and give evidence (up to 3 mins per person/subject) in respect of any item of public business listed on the agenda during the public session, which is normally 15 minutes before the start of the meeting. The meeting may only consider the business on the agenda; the Agenda and Minutes for the Parish Council Meetings are available from the Clerk, or on the website, together with the schedule of future dates and the Public Participation in Meetings Procedure - see <http://parishes.lincolnshire.gov.uk/NorthSomercotes>. Meetings of the Council may be recorded.

#### Public Session

- a. Comments/updates from District and County Cllrs
- b. Comments from members of the Public on agenda items or issues for consideration for future agenda
  - i. Vehicle access over public footpath/alleged boundary encroachment – PROW 31/1 – Sandy Lane
  - ii. Static Caravans – Common Lane and Gibson Gardens
  - iii. Radio Aerial Jubilee Rd – query re whether planning permission required
  - iv. Dog on dog Attack – Playing Field
  - v. Speeding car – Blue BMW convertible

#### *Closure of public session and commencement of formal meeting*

**28/4/25-1** a. Present b. Apologies for Absence – to RESOLVE whether or not to accept councillor absence/reasons

**28/4/25-2** To receive any declarations of pecuniary or non-pecuniary interest on any item on the agenda in accordance with the Localism Act and the Council's Code of Conduct and Standing Orders

**28/4/25-3** Minutes of the 24<sup>th</sup> March 2025 Meeting– to RESOLVE to adopt and sign the notes as accurate minutes.

**28/4/25-4** Clerk's Report on matters outstanding – for information only

- a. Cemetery - Chapel Doors – chased updated quote b. .gov work Email Addresses – technical issue outstanding
- c. Coastal Path – new signage is up along with signage re dogs on leads d. Chapel Field Future Use – see 13a below
- e. Defibrillator Maps – on hold pending errors and omissions on The Circuit being corrected f. Orchard area – selecting replacement varieties g. Dog Fouling/Public Space Protection Order – details of other local councils who wish to participate passed to ELDC h. Bench opposite bus garage – wood stained/dried to be provided to contractor to proceed with fixing i. Bench next to bus stop/noticeboard – has been planed and oiled and once dry will be given to contractor to reaffix j. National Grid Projects – see 6g below k. Climate Change Report and Action Plan/LCC – results of comments still awaited l. Policies and Procedures – schedule of updates to be prepared, including new Statutory Duty to prevent Sexual Harassment at work m. Cemetery and other Title deeds – change of address on hold pending potential sale/disposal n. Flower Planter – to be sited once frosts past o. Biodiversity Action Plan – ongoing p. Study for community energy project – on hold q. Cemetery – Statutory Records – work continues, archives to be retrieved 30/4 for gaps r. Cemetery paper records - ledger and plans taken to Bookbinder 24/4 s. Records Management – archiving, shredding and recycling of old paper records continues t. Bowls Club – awaiting invoice for additional bowls purchased u. Annual Parish Meeting – issues arising – parking of cars for sale on the Village hall Layby

**28/4/25-5** External Audit 24/25 - to note deadline for submission of the annual external audit is 1 July 2025

- a) to receive and note the final bank reconciliation for 31 March 2025
- b) to receive and note the 2024/25 outturn against budget
- c) to note the Internal Audit Report dated 10/2/25 already received/accepted – minute ref 24/2/25-9e refers
- d) to note the Risk Management review and actions already received/accepted – minute ref: 24/2/25 item 5 refers
- e) to note the Asset List as at 31/3/25 already received/accepted – minute ref 24/3/25-9d refers
- f) to RESOLVE to consider/accept the general/earmarked reserves position as of 31 March 2025, and if available:
- g) to consider and RESOLVE to approve the Annual Governance Statement Section 1 of the 2024/25 Annual Governance and Accountability Return (AGAR) and sign/date as so approved
- h) to receive, consider and RESOLVE to approve the Annual Accounting Statements Section 2 for 2024/25 and sign/date as so approved by the Chairman of the Meeting
- i) dates for the Notice and period of time for the exercise of public rights will be Monday 3 June to 14 July inclusive

# North Somercotes Parish Council

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## **28/4/25-6 To consider Planning applications received/RESOLVE the way forward on these/other Planning matters**

- a. Planning applications for consideration: 02057/25/RVC - Hogarth, Marsh Lane** - Section 73 application to remove condition no.2 (agricultural occupancy) previously imposed on planning permission ref. no. N/132/01877/90 for the erection of a bungalow and garage and construction of vehicular/pedestrian access in connection with agriculture.
- 02004/25/RVC – Hobbiton – Church End** - Section 73 application to vary/remove condition no. 2 (agricultural tie) as previously imposed on planning permission reference LA/347/70 for the erection of a dwelling.
- b. To note planning applications approved:** none
- c. To note planning applications refused:** none
- d. Planning Applications appealed:** none
- e. Enforcement Issues/Actions:** i. Common Lane two static caravans ii. 1 Gibson Gardens static caravan iii. Erection of a Radio Aerial Jubilee Rd
- f. Theddlethorpe Nuclear Geological Disposal Facility (GDF)** – any further update on ELDC/LCC action
- g. National Grid Projects** – any update on response to LCC letter/Judicial Review process
- h. Any other urgent planning matters/applications:**

## **28/4/25-7 Highways, Paths and Lighting:**

- a. verbal update on problem log, including outstanding issues:**
  - i. Donna Nook Car Parking** – The Range have asked if permanent signage can be installed to direct people to the car park at Donna Nook and to prevent people going to the Range and trying to park there.
  - ii. Warren Rd drainage problems** – any update on the potential change of programme date to October half term
  - iii. Parking opposite Warren Road Track to Oasis/Warren Farm near primary school** – outcome awaited of request for double yellow lines or exclusion box to prevent parking to ensure safe access/exit
  - iv. Sandy Lane – use of a vehicle over public footpath PROW 31/1 – LCC/police response**
- b. any additional issues/other urgent matters to be reported**

## **28/4/25-8 To receive reports from councillors who are representatives on Village Organisations/Committees**

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|---|---|
| a. Playing Fields Association - Cllr Walmsley   | b. Police Panel – Cllr Newman           |
| c. Emergency/Flood Planning – Cllr Newman/Clerk | d. Village Hall Committee – Cllr Plater |
| e. DTE Wildlife Group – Cllr Newman/Clerk       | f. Youth Club – Cllr Wallis             |

## **28/4/25-9 Finance**

- a) to receive and note the bank reconciliation for April 2025
- b) to receive and RESOLVE to approve the schedule of receipts and payments for April 2025
- c) to note the Investment Account arrangements to be made as per the RESOLUTION 24/2/25-9ci once 50% precept received
- d) Any other/urgent financial matters

## **28/4/25-10– Flagpole** – to discuss the Clerk’s report and RESOLVE the way forward

## **28/4/25-11 To receive/note general Correspondence for April 2025, Website Updates and Communication entry**

## **28/4/25-12 Agenda items for the Annual Meeting of the Council and the monthly meeting of the Council to be held on 19<sup>th</sup> May 2025 in the Village Hall – note earlier start time of 6.30pm.**

Appointment of Chairman & Vice Chairman with completion of signed Declaration of Acceptance of Office, General Power of Competence, Annual Audit 24/25, proposed date for the Annual Cemetery Review Meeting, Chapel Field options, Policy/Procedure list, Review of Cemetery Rules/Fees, Review of staff rates of pay for additional tasks, proposals for Donations for 25/26,

**28/4/25-13 Confidential Matters** - to RESOLVE on whether the Council will move into closed session by reason of the confidential property matters to be transacted – if this resolution is passed any members of the public/press present will be required to leave the meeting at this point.

**a. Chapel Field valuation and consideration of future uses/disposal** – to discuss any update on the consultation with LALC and RESOLVE the way forward as required.

**Sheila Pearce**

**Parish Clerk and Responsible Financial Officer**

**24 April 2025**