

North Somercotes Parish Council

NOTICE IS HEREBY GIVEN

that the next meeting of the North Somercotes Parish Council
is to be held in **St Mary's Church Hall** on Monday 27th January 2025 At 7.00 pm
Councillors are hereby summoned to attend.

Agenda

Members of the public are invited and welcome to attend the whole meeting, except for items where their presence is prejudicial to the public interest, and are permitted to make representations to the Council, answer questions and give evidence (up to 3 mins per person/subject) in respect of any item of public business listed on the agenda during the public session, which is normally 15 minutes before the start of the meeting. The meeting may only consider the business on the agenda; the Agenda and Minutes for the Parish Council Meetings are available from the Clerk, or on the website, together with the schedule of future dates and the Public Participation in Meetings Procedure - see <http://parishes.lincolnshire.gov.uk/NorthSomercotes>. Meetings of the Council may be recorded.

Public Session

- a. **Comments/updates from District and County Cllrs**
- b. **Comments from members of the Public on agenda items or issues for consideration for future agenda**
 - i. **Permissive Path in the Warren** - Query re continued closure of short section of permissive path over private land in the Warren, which is part of the DMMO claim submitted by the parish council in 2011 in response to queries from several parishioners when Warren House was sold.
 - ii. **Amount of litter/rubbish in Donna Nook Realignment site** – proposed clean-up date of 21 February 25
 - iii. **State of Culvert/drain down Millfield Road** - investigating
 - iv. **Query re FP28 temporary closure** – resolved
 - v. **Query re TP80 Sycamore at Fire Station** – passed to ELDC

Closure of public session and commencement of formal meeting

27/1/25-1 a. Present b. Apologies for Absence – to RESOLVE whether or not to accept councillor absence/reasons

27/1/25-2 To receive any declarations of pecuniary or non-pecuniary interest on any item on the agenda in accordance with the Localism Act and the Council's Code of Conduct and Standing Orders

27/1/25-3 Minutes of the 25th November 2024 Meeting– to RESOLVE to adopt and sign the notes as accurate minutes.

27/1/25-4 Clerk's Report on matters outstanding – for information only

a. **Cemetery Chapel Doors** – awaiting updated quote b. **.gov work Email Addresses** – technical issue outstanding
c. **Coastal Path** – awaiting confirmation of route cut through buckthorn d. **Chapel Field Housing Garden** – Outcome awaited e. **Chapel Field Future Use** – see 13a below f. **Defibrillators** – on hold pending errors and omissions on The Circuit being corrected g. **Orchard area** – replace broken/ damaged trees shortly h. **Dog Fouling/Public Space Protection Order** – details of other local councils who wish to participate passed to ELDC i. **Bench opposite bus garage/bench on Conisholme Rd** – quote received j. **National Grid Projects** – ongoing k. **Climate Change Report and Action Plan/LCC** – results of comments awaited l. **Policies and Procedures** – schedule of updates to be prepared, including new Statutory Duty to prevent Sexual Harassment at work m. **Cemetery Title deeds** – change of address to be actioned n. **Flower Planter** – to be installed as agreed in Spring o. **Biodiversity Action Plan** – chased response from LWT again re initial Biodiversity Audit p. **Study for community energy project** - ongoing q. **CCTV monitor/access issues** – chased/awaiting response from supplier r. **Oil Scheme** – 30,000 litres in the last delivery at 59.8p against average market price of 62/63p per litre plus vat s. **Budget Setting 25/26** – see 27/1/25-5 below t. **Donna Nook Realignment site/LWT** – proposed clean update of Friday 21 February 2025 u. **Cemetery Records** – checking of map and historic entries continues, along with input of new information v. **Records Management** – shredding and recycling of old paper records is underway

27/1/25-5 Budget Setting 25/26 – to discuss the precept required based on the updated tax base figure of 575 which results in an increase of just £2.05p per annum to £79.24 per annum for a band D property, which is an increase of 2.66% for the agreed precept requirement of £45,565 and RESOLVE the way forward to meet the ELDC 31 January 2025 deadline.

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27/1/25-6 To consider any Planning applications received and RESOLVE the way forward on these and other Planning matters

- a. Planning applications for consideration: None
- b. To note planning applications approved: None
- c. To note planning applications refused: none
- d. Planning Applications appealed: none
- e. Enforcement Issues/Actions: Awaiting outcome of clearance works on South Rd
- f. Theddlethorpe Nuclear Geological Disposal Facility (GDF)/National Grid Projects – no update
- g. Any other urgent planning matters/applications:

27/1/25-7 Highways, Paths and Lighting:

a. verbal update on problem log, including:

- i. Donna Nook Car Parking – The Range have asked if permanent signage can be installed to direct people to the car park at Donna Nook and to prevent people going to the Range and trying to park there.
- ii. Warren Rd drainage – investigation work done and work date awaited
- iii. Parking opposite Warren Road Track to Oasis/Warren Farm near primary school – outcome awaited of request for double yellow lines or exclusion box to prevent parking to ensure safe access/exit

b. any additional issues/other urgent matters to be reported

- i. Culvert/drain down Millfield Road off School Lane
- ii. Permissive Paths in the Warren – comments from Footpaths Officer

27/1/25-8 To receive reports from councillors who are representatives on Village Organisations/Committees

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| a. Playing Fields Association - Cllr Walmsley | b. Police Panel – Cllr Newman |
| c. Emergency/Flood Planning – Cllr Newman/Clerk | d. Village Hall Committee – Cllr Plater |
| e. DTE Wildlife Group – Cllr Newman/Clerk | f. Youth Club – Cllr Wallis |

27/1/25-9 Finance

- a) to receive and note the bank reconciliation for Dec 2024/Jan 2025
- b) to receive and RESOLVE to approve the schedule of receipts and payments for Dec 2024/Jan 2025
- c) to discuss and RESOLVE whether to purchase a VE Day 80th Celebration Flag/banner to display at the war memorial on 8th May 2025.
- d) To discuss and RESOLVE the way forward on the request for a donation from the Snooker Club in respect of the new oil tank/boiler required
- e) Any other/ urgent financial matters

27/1/25-10 Emergency Planning/Personnel – to discuss and RESOLVE the way forward on key personnel/volunteers prior to producing a first draft Emergency Plan

27/1/25-11 To receive/note general Correspondence for January 2025, Website Updates and Communication entry

27/1/25-12 Agenda items for the meeting to be held on 24th February 2025 in St Mary's Church Hall.

Chapel Field future use, Sexual Harassment Policy and Training, CCTV/Privacy Policy and other GDPR updates, Insurance Policy review, Risk Management Review, April Annual Parish Meeting format and arrangements

27/1/25-13 Confidential Matters - to RESOLVE on whether the Council will move into closed session by reason of the confidential property and CCTV/security matters to be transacted – if this resolution is passed any members of the public/press present will be required to leave the meeting at this point.

To discuss and RESOLVE the way forward on the following issues as required:

- a. Chapel Field valuation and consideration of future uses/disposal
- b. Police support for dealing with incidents of Criminal damage/ASB – comments from the Information Commissioner - to discuss and RESOLVE the way forward on the Council's position re the publicised and overt use of CCTV at the Pavilion/Toilets to deter and prevent/prosecute crime and/or ASB, including publication of images from the CCTV to identify the alleged perpetrators.

Parish Clerk and Responsible Financial Officer

21 January 2025