

# North Somercotes Parish Council

## NOTICE IS HEREBY GIVEN

that the next meeting of North Somercotes Parish Council is to be held on  
**Monday 25<sup>th</sup> September 2023 At 7.00 pm in the Village Hall**  
Councillors are hereby summoned to attend.

### **Agenda**

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Members of the public are invited and welcome to attend the whole meeting, except for items where their presence is prejudicial to the public interest, and are permitted to make representations to the Council, answer questions and give evidence (up to 3 mins per person/subject) in respect of any item of public business listed on the agenda during the public session, which is normally 15 minutes before the start of the meeting. The meeting may only consider the business on the agenda; the Agenda and Minutes for the Parish Council Meetings are available on the Parish Notice Board, or from the Clerk, or on the website, together with the schedule of future dates and the Public Participation in Meetings Procedure - see <http://parishes.lincolnshire.gov.uk/NorthSomercotes>. Meetings of the Council may be recorded.

#### Public Session

- a. Comments/updates from District and County Cllrs
- b. Comments from members of the Public on agenda items or issues for consideration for future agenda

#### *Closure of public session and commencement of formal meeting*

#### Monthly Meeting

**25/9/23-1 a. Present b. Apologies for Absence** – to resolve whether or not to accept councillor absence/reasons

**25/9/23-2 To receive any declarations of pecuniary or non-pecuniary interest on any item on the agenda in accordance with the Localism Act and the Council's Code of Conduct and Standing Orders**

**25/9/23-3 Minutes of the Annual Meeting of the Council and the monthly Meeting held on 24<sup>th</sup> July 2023** – to RESOLVE to adopt and sign the notes as accurate minutes.

**25/9/23-4 Clerk's Report on matters outstanding – for information only**

**a. Cemetery** – historic records have now been entered into database, and the system is being used for new entries. Garden of Remembrance - removal of slabs, new membrane and gravel, rendering of walls and creation of plinth for plaques completed, some pointing of rear wall to be done, plaques and planting now being reinstalled, more free hedge plants being applied for to replace those lost in the dry weather, changes to Cemetery Rules & Regulations ongoing, map of grave spaces still being checked, remedial roof works and concrete apron work started 11/9 **b. Amenity Area** – additional quotes still being sought **c. Toilets refurbishment** – one quote received, another one still awaited **d. Setting up Work Email Addresses** – outstanding **e. Coastal Path** – still awaiting confirmation of route **f. Chapel Field Housing** – Platform visit took place ? **g. Hedgehog Champions** – pack arrived and have contacted the Primary School **h. request to ELDC on 10 May for cost of additional Dog Waste bin on Bank End** – response chased again and still awaited **i. Parish Council Donations 2024/25** – Swimming pool requirement still awaited, note put in Communication **j. purchase of trial dispenser and dog waste bags for Playing Field** – chased proforma invoice **k. Chapel Field Future Use** – neighbours to be contacted re trees, school to be contacted re growing project **l. Donna Nook RAF/DIO Land and Buildings ACV listing** – information on local community individual and group use sought as requested by ELDC **m. Bulk LPG scheme** – no replies **n. Addition of inscription to War Memorial** – Clerk has relayed stonemason comments back to enquirer as agreed. **o. Defibrilators** – location map of each one in the parish to be done/check registration with EMAS - outstanding

**25/9/23-5 Cemetery Matters – to discuss and RESOLVE the way forward**

- a. to discuss and RESOLVE the way forward on the Clerk's proposal that Plaques in the Garden of Remembrance and Memorials in the main Cemetery are issued with a permit for 30 years maximum, not indefinitely, in line with the ICCM guidelines on the Management of Memorials
- b. **spoil heap removal** – remaining heap to be moved 2 October, along with trimming of the front hedge.
- c. **installation of compost bin for recycling floral tribute green waste** – quote requested for metal frame

**25/9/23-6 To consider Planning applications received and RESOLVE the way forward on these/other Planning matters**

**a. Planning applications for approval –**

- i. **N/132/01729/23** – Non-material amendments to that previously approved under Planning Permission ref no. N/132/01146/23. BRAYFIELD, WILLERTON ROAD

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- ii. N/132/01685/23 - Erection of a detached garage & store with room over. FEN LANE FARM, FEN LANE, NORTH SOMERCOTES.
- iii. N/132/01664/23 - Change of use of land to use as a touring caravan site. MEALS FARM NURSERY, MARSH LANE.

### **b. to note planning applications granted:**

N/132/01146/23 - Erection of a barn and carport for vehicular storage. | BRAYFIELD, WILLERTON ROAD,

**c. Enforcement Issues/Actions** – to discuss and RESOLVE the way forward/receive any updates as per request.

**i. Static Caravan sited on land adjacent to the Brooks, Church End (approved menage)** – case closed.

**ii. Lodge/caravan on land off Bridleway from Church End, near Shoalwater** – lawful use on time limits.

**iii. Land off Coastguard Road Donna Nook (Bespoke) N/132/02073/22** – case closed. Allegations of connection to mains electric and water have subsequently been made.

**d. Tree Works Request** - To RESOLVE to ratify the decision to support the proposed tree works at Whispers, Bank End, North Somercotes, Lincolnshire North Somercotes, 1980 (132.01), Tree(s): T23 Application Reference Number: 0079/23/TPA T23 - To make safe and prevent damage. Ash - Reduce in height from 19.5m to approx. 13.5m and reduce width from 10.5m to 6m. Reduce branches over the driveway from 3.5m to 2m.

### **e. Any other urgent planning matters/applications**

### **25/9/23-7 Highways, Paths and Lighting:**

#### **a. verbal update on problem log, including:**

**i. South Rd** – programme date awaited

**ii. Warren Rd drainage** – programme date awaited

**iii. Monitoring 40mph speed limit on Conisholme Rd** – no action being taken after results examined

**iv. Locksley Way** – bottoms of trees sticking out into Road/pavement - reported

**v. overgrown hedge** – Evison Way next to the start of the footpath, Clerk to do letter.

**vi. Howden's Pullover access track to car park/nature reserve** – contractor appointed

#### **b. any additional issues/other urgent matters to be reported**

### **25/9/23-8 To receive reports from councillors who are representatives on Village Organisations/Committees**

**a. Playing Fields Association** - Cllr Walmsley

**b. Police Panel** – Cllr Newman

**c. Emergency/Flood Planning** – Cllr Newman/Clerk

**d. Village Hall Committee** –

**e. DTE Wildlife Group** – Cllr Newman/Clerk – pre-seal season meeting 4<sup>th</sup> October 2023.

### **25/9/23-9 Finance and 22/23 External Audit**

a) to receive and note the bank reconciliations for August/September 2023

b) to receive and RESOLVE to approve the schedule of receipts and payments for August/September 2023

c) to deal with any urgent financial matters

d) to note the 22/23 Annual Audit has now been approved by the external auditors with comments

### **25/9/23-10 Future replacement of parish boundary and Village Signs**

To discuss and RESOLVE what action, if any, should be taken or planned, to inform budget setting

### **25/9/23-11 To receive/note general Correspondence for August/Sept, Website Updates and Communication**

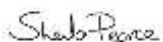
a. Natural England – National Nature Reserve Extension and changes - to RESOLVE on any action required

### **25/9/23-12 Agenda items for the meeting to be held on 23 October 2023 in ST MARY'S CHURCH HALL**

Remembrance Observance 12 Nov 23 – arrangements and refreshments

**25/9/23-13 Confidential Matters** - to RESOLVE on whether the Council will move into closed session by reason of the confidential personnel matters to be transacted – if this resolution is passed any members of the public/press present will be required to leave the meeting at this point.

**a. Minor Works** – to ratify arrangements and rates for when Cemetery groundsman/contractors unavailable or to achieve best value and RESOLVE the way forward.



**Parish Clerk and Responsible Financial Officer – 15 September 2023**