

Assets of Community Value Nomination form

Please read the accompanying guidance notes when completing this form. If you have any queries, please email: property@e-lindsey.gov.uk

Submit your completed form by email to property@e-lindsey.gov.uk or post it to:
Buildings and Property Service Manager, Room 9, Tedder Hall, Manby Park, Louth, Lincolnshire LN11 8UP

PART A: ABOUT YOU

Title:	<input type="text"/>	
First name:	<input type="text"/>	Surname: <input type="text"/>
Address:	<input type="text"/>	
Postcode:	<input type="text"/>	
Telephone number:	<input type="text"/>	E-mail address: <input type="text"/>
Your relationship to the organisation:	<input type="text"/>	

PART B: ABOUT YOUR ORGANISATION

Organisation name:	<input type="text"/>
Organisation type:	<input type="text"/>
Please describe its connection to East Lindsey District Council:	<input type="text"/>
Charity registration number (if applicable):	<input type="text"/>

If not a registered charity, please attach evidence of your organisation's status such as Articles of Association and registration numbers, where applicable.

If your organisation is an un-constituted community group, please state how many members your organisation has and attach a list of names and home addresses of 21 members registered to vote in the nomination area.

continued overleaf

PART C: ABOUT THE ASSET

Name of asset:

Address or location
of the asset:

Description of the asset and its boundaries:

(You may attach photos and/or a plan as supporting evidence.) Please read the accompanying guidance notes.

Reasons for nomination: why do you believe the asset is of community value?

(You may attach documents as supporting evidence.)

Any information entered above may be copied and passed onto the owner of the property you are nominating; the rest of your nomination will not be shared with the owner.

Current owner's
name and address
(if known):

Names of the
current occupants
(if known):

You may attach photos, maps, plans and other documents to help us correctly identify the asset and to support your nomination.

Asset of Community Value Nomination under the Localism Act 2011

Data Protection Notice

East Lindsey District Council is a Data Controller and can be contacted at: Tedder Hall, Manby Park, Louth, Lincolnshire, LN11 8UP. Tel 01507 601111. The Data Protection Officer can be contacted at the same address.

We are collecting your personal data in order to process your request to consider a nomination to list an asset as an Asset of Community Value.

Your data may be shared with third parties to ensure all relevant information and supporting evidence is considered when making our decision on the nomination, these being the owner and or tenant, parish or town council and East Lindsey District Council ward member/s. Your information may be used for Council purposes, in order to prevent or detect crime, to protect public funds or where we are required or permitted to share data under other legislation.

Your data will be kept for 5 years in line with our retention policy.

You have the right to access your data and to rectify mistakes, erase, restrict, object or move your data in certain circumstances. Please contact the Data Protection Officer for further information or go to our website where your rights are explained in more detail.

Any complaints regarding your data should be addressed to the Data Protection Officer in the first instance. If the matter is not resolved you can contact the Information Commissioner's Office at: Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF Tel: 0303 123 1113

If you do not provide the information required on the form then we will not be able to process your nomination to list an asset under the Asset of Community Value Legislation.

For further information on our Data Protection Policies please go to our website.

Privacy Statement ACVV2 4.9.18