

North Somercotes Parish Council

NOTICE IS HEREBY GIVEN

that the next Meeting of North Somercotes Parish Council is to be held on
Monday 24th April 2023 At 7pm in the **VILLAGE HALL**, Keeling St
Councillors are hereby summoned to attend.

Agenda

Members of the public are invited and welcome to attend the whole meeting, except for items where their presence is prejudicial to the public interest, and are permitted to make representations to the Council, answer questions and give evidence (up to 3 mins per person/subject) in respect of any item of public business listed on the agenda during the public session, which is normally 15 minutes before the start of the meeting. The meeting may only consider the business on the agenda; the Agenda and Minutes for the Parish Council Meetings are available on the Parish Notice Board, or from the Clerk, or on the website, together with the schedule of future dates and the Public Participation in Meetings Procedure - see <http://parishes.lincolnshire.gov.uk/NorthSomercotes>. Meetings of the Council may be recorded.

Public Session

- a. Any updates from County and District Councillors
- b. Comments from members of the Public on agenda items or issues for consideration for future agenda
 - i. Future of Post Office Services in North Somercotes
 - ii. Village events to mark the King's Coronation
 - iii. Anti-social behaviour incidents –
 - Repeated Bonfires over weekends/Bank Holidays,
 - Shooting of wild animals over public footpath
- c. Request for additional inscription for War Memorial
- d. Request for Grant/donation for the Primary School Swimming pool
- e. request for action to be taken regarding the apparent lack of compliance with the 40mph speed limit on Conisholme Rd
- f. Availability/use of defibrillators in the village following recent event

Close of Public Session and Start of Monthly meeting

24/4/23-1 a. Present b. Apologies for Absence – to RESOLVE whether or not to accept councillor absence/reasons

24/4/23-2 To receive any declarations of pecuniary or non-pecuniary interest on any item on the agenda in accordance with the Localism Act and the Council's Code of Conduct and Standing Orders

24/4/23-3 Minutes of 20 February 2023 Meeting – to Resolve to adopt/sign the notes as accurate minutes.

24/4/23-4 Clerk's Report on matters outstanding – for information only

a. Cemetery – over 600 hedging/trees planted remainder to be put around playing field, mapping/database ongoing, ground conditions **b. Amenity Area** – additional quotes sought – see 7 below **c. Zero Carbon Parishes project** – second part of playing field lights being done **d. Toilets refurbishment** – quotes sought – see 7 below **e. Setting up Work Email Addresses** – to be implemented for May 2023 following elections **f. Planters** – see 11d below **g. Environment Agency** – Donna Nook Monitoring Report still awaited **h. English Coastal Path** – still awaiting confirmation of route **i. Coronation Event 8 May 2023** – Village Hall and St Marys considering **j. Chapel Field** – now need to look at removal of trees/saplings/suckers **k. Mike Gildersleeve booked to attend 26 June meeting** **l. Elections – confirmed uncontested for North Somercotes** – forms to be completed and signed – see 8 below **m. Youth Club request to bar others from using the playing field on Thursday evenings** – advised they need to speak with PF Committee **n. Issues arising from 5 April 23 Annual Parish Meeting** – agenda item for May meeting.

24/4/23-5— External Audit 2022/23 – for submission deadline of 30 June 2023

- a) to receive and note the final bank reconciliation for March 2023
- b) to receive and note the 2022/23 outturn against budget
- c) to note the Internal Audit Report already received and noted – minute ref: 24/4/23 item 11c refers
- d) to note the Risk Management review and actions – minute ref: 20/2/23 item 10 refers
- e) to note the Parish Council Village and Cemetery Asset Lists RESOLVED on 24/4/23 item 11d refers, with no subsequent changes as of 31 March 2023
- f) to RESOLVE to accept the general/earmarked reserves position as of 31 March 2023

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- g) to consider and RESOLVE to approve the Annual Governance Statement Section 1 of the 2022/23 Annual Governance and Accountability Return (AGAR) and sign/date as so approved
- h) to receive, consider and RESOLVE to approve the Annual Accounting Statements Section 2 for 2022/23 and sign/date as so approved by the Chairman of the Meeting
- i) to note the dates for the Notice and period of time for the exercise of public rights to inspect the accounts as being Monday 5 June to Friday 14 July 2023 inclusive.

24/4/23-6 To consider Planning applications/other planning matters received and RESOLVE the way forward

a. Planning applications for consideration:

b. To note planning applications approved:

- i. **N/132/02464/22 - Installation of an automated prescription dispenser** machine at existing health centre. MARSH MEDICAL PRACTICE DOCTORS SURGERY – APPROVED with conditions on lighting to minimise disruption to residents
- ii. **N/132/00089/23 - MUNTJAC COTTAGE, WILLERTON ROAD** - additional living accommodation to include first floor bedroom and ensuite – APPROVED

c. to note planning applications refused:

d. Planning Applications appealed:

Plot 6 Tulip Way, Conisholme Rd – Appeal Ref - APP/D2510/W/22/3310724 – outcome awaited

e. Enforcement Issues/Actions – to discuss and RESOLVE the way forward/receive updates on potential enforcement issues:

- i. **Static Caravan sited on land adjacent to the Brooks, Church End (approved menage)** – investigation ongoing
- ii. **Lodge/caravan on land off Bridleway from Church End, near Shoalwater** - investigation ongoing
- iii. **Land off Coastguard Road Donna Nook (Bespoke) N/132/02073/22 –LAND OFF, COASTGUARD ROAD, DONNA NOOK** – investigation ongoing

f. Any other urgent planning matters/applications:

24/4/23-7 Quotations for Works – to discuss quotations received and RESOLVE the way forward

- a. **Amenity Area, School Lane/Warren Road corner** - further quotes requested/chased
- b. **Toilets refurbishment** – further quotes requested/chased

24/4/23-8– Non-Contested Election Result for North Somercotes – confirmation of documents that are required to be read/signed as accepted: Declaration of Acceptance of Office including acceptance of the Code of Conduct for Councillors, Declarations of Personal Interest, and Declaration of Election expenses (after election date).

24/4/23-9 Highways, Paths, and Lighting – to discuss/RESOLVE the way forward on relevant Highways issues

a. verbal update on problem log, including:

- i. **Locksley Close/Evison Way Public Right of Way** – update
- ii. **South Rd** – programme date
- iii. **Warren Rd drainage** – programme date

b. to discuss/RESOLVE to request that the Clerk pursues a request for the collection of data regarding the apparent lack of compliance with the 40mph speed limit on Conisholme Rd

c. any additional issues/other urgent issues to be reported

24/4/23-10 To receive reports from councillors who are representatives on Village Organisations/Committees

- a. Playing Fields Association - Cllr Walmsley
- b. Police Advisory Group – Cllr Newman
- c. Emergency/Flood Planning – Cllr Newman/Clerk
- d. Village Hall Committee –
- e. DTE Wildlife Group – Cllr Newman/Clerk

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24/4/23-11 Finance

- a) to receive and note the bank reconciliations for April 2023
- b) to receive and RESOLVE to approve the interim schedule of receipts and payments for April 2023
- c) to discuss/RESOLVE to request that the Clerk pursues the Grant application for funds for the Primary School Swimming Pool as raised in the public session
- d) to discuss/RESOLVE to purchase an additional planter for South Rd to complete the replacement of rotting wooden ones.
- e) To RESOLVE to accept the quote for the works to install the circular Jubilee Bench at the Cemetery £600 parts and labour
- f) To RESOLVE to proceed with the repair to the gate at Chapel Field/Playing field entrance £160 parts and labour
- g) to deal with any other/urgent financial matters

24/4/23-12 To receive/note general Correspondence for April, Website Updates and Communication: To note the request for additional inscription to the War Memorial as referred to in the public session

24/4/23-13 Agenda items for the Annual Meeting of the Council and the Monthly meeting of the council to be held on 15th May in the VILLAGE HALL starting at the earlier time of 6.30pm

Appointment of Chairman & Vice Chairman, Future use of Chapel Field, Annual Audit 22/23, Zero Carbon Parishes Project, confirmation of uncontested Elections Result for North Somercotes, completion of signed: Declaration of Acceptance of Office including acceptance of the Code of Conduct for Councillors, Declaration of Personal Interest and Declaration of Election expenses – if not already completed, application renewal for Asset of Community Value, request for additional inscription for War Memorial, actions for the parish council arising from the Annual Parish Meeting on 5 April 23, grant application for primary school swimming pool, Cemetery – Soil heap/date for July Cemetery review meeting

24/4/23-14 Confidential Matters - to RESOLVE on whether the Council will move into closed session by reason of the confidential property matters to be transacted – if this resolution is passed any members of the public/press present will be required to leave the meeting at this point.

a. Woolpack Meadows – to discuss the recent request from the managing agent and RESOLVE the way forward.

Sheila Pearce
Parish Clerk and Responsible Financial Officer
18 April 2023