

North Somercotes Parish Council

NOTICE IS HEREBY GIVEN

that the next Meeting of North Somercotes Parish Council is to be held on
Monday 27th March 2023 At 7pm in St Mary's Church Hall, Keeling St
Councillors are hereby summoned to attend.

Agenda

Members of the public are invited and welcome to attend the whole meeting, except for items where their presence is prejudicial to the public interest, and are permitted to make representations to the Council, answer questions and give evidence (up to 3 mins per person/subject) in respect of any item of public business listed on the agenda during the public session, which is normally 15 minutes before the start of the meeting. The meeting may only consider the business on the agenda; the Agenda and Minutes for the Parish Council Meetings are available on the Parish Notice Board, or from the Clerk, or on the website, together with the schedule of future dates and the Public Participation in Meetings Procedure - see <http://parishes.lincolnshire.gov.uk/NorthSomercotes>. Meetings of the Council may be recorded.

Public Session

- a. Any updates from County and District Councillors
- b. Comments from members of the Public on agenda items or issues for consideration for future agenda
 - i. Future of Post Office Services in North Somercotes
 - ii. Village events to mark the King's Coronation
 - iii. Access to public toilets at The Hub – ELDC Offices Horncastle

Close of Public Session and Start of Monthly meeting

27/3/23-1 a. Present b. Apologies for Absence – to RESOLVE whether or not to accept councillor absence/reasons

27/3/23-2 To receive any declarations of pecuniary or non-pecuniary interest on any item on the agenda in accordance with the Localism Act and the Council's Code of Conduct and Standing Orders

27/3/23-3 Minutes of 20 February 2023 Meeting – to Resolve to adopt/sign the notes as accurate minutes.

27/3/23-4 Clerk's Report on matters outstanding – for information only

a. Cemetery – tree work completed, hedging to arrive this week, mapping, database, ground conditions **b. Clerk's Priorities for 23/24** – cemetery mapping and digitisation of records, Garden of Remembrance, Annual Audit, relevant policies/procedures as required, Toilets refurbishment **c. Amenity Area** – quotes sought – see 7 below **d. Zero Carbon Parishes project** – first part of pavilion works done **e. Toilets refurbishment** – quotes sought – see 7 below **f. Setting up Work Email Addresses** – to be implemented for May 2023 following elections **g. Planters** – additional two planters purchased **h. Reminder - Annual Parish Meeting – 5th April 2023** **i. Environment Agency** – Donna Nook Monitoring Report awaited **j. English Coastal Path** – awaiting confirmation of route **k. Coronation Event 8 May 2023** – Village Hall and St Marys considering **l. Chapel Field** – quote received to remove the debris and rubbish behind the gate- see 7 below **m. Mike Gildersleeve booked to attend 26 June meeting** **n. Privet Hedge opposite Axe and Cleaver** – has been done **o. Obscured light at St Mary's Hall** –outcome awaited **p. reported tree interfering with light operation** - at Brock House, Keeling St **q. Privet hedge between The Manor House and Old Post Office** – householder reminded **r. Elections - Nominations** – notice on board and website, key dates and reminder of purdah requirements

27/3/23-5— Financial Regulations and Standing Orders

- a. To consider the draft update to the Financial Regulations and RESOLVE the way forward
- b. To consider the draft update to the Standing Orders and RESOLVE the way forward

27/3/23-6 To consider Planning applications/other planning matters received and RESOLVE the way forward

a. Planning applications for consideration:

b. To note planning applications approved:

- i. **N/132/02464/22 - Installation of an automated prescription dispenser machine** at existing health centre. MARSH MEDICAL PRACTICE DOCTORS SURGERY – APPROVED with conditions on lighting to minimise disruption to residents
- ii. **N/132/00089/23 - MUNTJAC COTTAGE, WILLERTON ROAD** - additional living accommodation to include first floor bedroom and ensuite – APPROVED

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c. to note planning applications refused:

N/132/00049/23 - Section 73 application to vary condition no. 4 (private storage and no commercial use) previously imposed on planning permission ref no. N/132/2073/22 which was for the erection of a shed with a lean to either side. LAND OFF, COASTGUARD ROAD, DONNA NOOK,

d. Planning Applications appealed:

Plot 6 Tulip Way, Conisholme Rd – Appeal Ref - APP/D2510/W/22/3310724

e. Enforcement Issues/Actions – to discuss and RESOLVE the way forward/receive updates on potential enforcement issues:

i. Static Caravan sited on land adjacent to the Brooks, Church End (approved menage) – investigation ongoing

ii. Lodge/caravan on land off Bridleway from Church End, near Shoalwater - investigation ongoing

iii. Land off Coastguard Road Donna Nook (Bespoke) N/132/02073/22 –LAND OFF, COASTGUARD ROAD, DONNA NOOK – investigation ongoing

f. Any other urgent planning matters/applications:

27/3/23-7 Quotations for Works – to discuss quotations received and RESOLVE the way forward

a. Amenity Area, School Lane/Warren Road corner -

b. Toilets refurbishment -

c. Garden of Remembrance -

d. Debris/Rubbish clearance in Chapel Field behind access gate -

27/3/23-8– Insurance Renewal – to discuss and RESOLVE the way forward on the Clerk’s proposals for cover

27/3/23-9 Highways, Paths and Lighting – to discuss/RESOLVE the way forward on relevant Highways issues

a. verbal update on problem log

b. any additional issues/other urgent issues to be reported

i. Telecom works – Axe and Cleaver Corner – lack of notice to parish council

27/3/23-10 To receive reports from councillors who are representatives on Village Organisations/Committees

a. Playing Fields Association - Cllr Walmsley

b. Police Advisory Group – Cllr Newman

c. Emergency/Flood Planning – Cllr Newman/Clerk

d. Village Hall Committee –

e. DTE Wildlife Group – Cllr Newman/Clerk

27/3/23-11 Finance and Audit

a) to receive and note the bank reconciliations for March 2023

b) to receive and RESOLVE to approve the schedule of receipts and payments for March 2023

c) to receive the Internal Auditors report following the inspection on 20 February 2023

d) to consider and RESOLVE to accept the updated Asset List of the council

e) to deal with any other/urgent financial matters

27/3/23-12 To receive/note general Correspondence for March, Website Updates and Communication:

27/3/23-13 Agenda items for the meeting to be held on 24th April in the VILLAGE HALL

Year-end outturn versus budget, Chapel Field future use,

Sheila Pearce

Parish Clerk and Responsible Financial Officer

20 March 2023