

# North Somercotes Parish Council

## NOTICE IS HEREBY GIVEN

that the next Meeting of North Somercotes Parish Council is to be held on  
**Monday 20<sup>th</sup> February 2023 At 7pm** in St Mary's Hall, Keeling St  
Councillors are hereby summoned to attend.

### **Agenda**

---

Members of the public are invited and welcome to attend the whole meeting, except for items where their presence is prejudicial to the public interest, and are permitted to make representations to the Council, answer questions and give evidence (up to 3 mins per person/subject) in respect of any item of public business listed on the agenda during the public session, which is normally 15 minutes before the start of the meeting. The meeting may only consider the business on the agenda; the Agenda and Minutes for the Parish Council Meetings are available on the Parish Notice Board, or from the Clerk, or on the website, together with the schedule of future dates and the Public Participation in Meetings Procedure - see <http://parishes.lincolnshire.gov.uk/NorthSomercotes>. Meetings of the Council may be recorded.

#### Public Session

- a. Any updates from County and District Councillors
- b. Comments from members of the Public on agenda items or issues for consideration for future agenda
  - i. Future of Post Office Services in North Somercotes
  - ii. Village event 22 July 2023 12-5pm Playing Field – meeting held on Friday 17<sup>th</sup> Feb 2023

*Close of Public Session and Start of Monthly meeting*

**20/2/23-1 a. Present b. Apologies for Absence** – to RESOLVE whether or not to accept councillor absence/reasons

**20/2/23-2 To receive any declarations of pecuniary or non-pecuniary interest on any item on the agenda in accordance with the Localism Act and the Council's Code of Conduct and Standing Orders**

**20/2/23-3 Minutes of 23<sup>rd</sup> January 2023 Meeting** – to Resolve to adopt/sign the notes as accurate minutes.

**20/2/23-4 Clerk's Report on matters outstanding – for information only**

- a. **Cemetery** – trees, mapping, database, ground conditions
- b. **Budget Setting 23/24** - precept submitted and receipt confirmed
- c. **Councillor community grants** – letter of grant received and £530 awaited
- d. **Amenity Area** – preparing requirements for quote – see 7 below
- e. **Zero Carbon Parishes project** – see item 5 below
- f. **Toilets refurbishment** – quotes being requested
- g. **Setting up Work Email Addresses** – to be implemented for May 2023 following elections
- h. **Planters and Litter bins** – two of each placed out – see ?? below re additional planters/bins
- i. **Environment Agency** – Donna Nook Monitoring Report awaited
- j. **English Coastal Path** – query on roll back at North Cotes answered
- k. **Coronation Event 8 May 2023** – Village Hall considering

**20/2/23-5– Zero Carbon Parishes Project** –

- a. to consider the Clerk's email regarding the totals for the works and the shortfall compared to the £5k grant funding (£7,922.49), and RESOLVE the way forward
- b. to note other sources of funding applied for

**20/2/23-6 To consider Planning applications/other planning matters received and RESOLVE the way forward**

a. **Planning applications for consideration:**

b. **To note planning applications approved/refused/appealed:**

- i. Plot 6 Tulip Way, Conisholme Rd – Appeal Ref - APP/D2510/W/22/3310724

c. **Enforcement Issues/Actions** – to discuss and RESOLVE the way forward on potential enforcement issues:

- i. **Static Caravan sited on land adjacent to the Brooks, Church End (recently approved menage)** - logged
- ii. **Lodge/caravan on land off Bridleway from Church End, near Shoalwater** - logged
- iii. **Land off Coastguard Road Donna Nook (Bespoke) N/132/02073/22 –LAND OFF, COASTGUARD ROAD, DONNA NOOK** – treatment of grey water and sewage, Environmental health, Environment Agency. Category/Type of land/use – Natural England, Enforcement

d. **Any other urgent planning matters/applications:**

# North Somercotes Parish Council

**20/2/23-7 Amenity Area, School Lane/Warren Road corner** – proposed works for quotation – to discuss and RESOLVE the way forward

**20/2/23-8 Annual Parish Meeting – 5<sup>th</sup> April 2023** – to consider the draft Agenda and RESOLVE the way forward.

**20/2/23-9 Highways, Paths and Lighting – to discuss/RESOLVE the way forward on relevant Highways issues**

**a. verbal update on problem log**

- Marsh Lane corner – pavement edge - fixed
- Churchill Rd – Drain cover outside Village Institute - fixed
- Cemetery Rd trees – confirmed TPO cover
- Privet Hedge opposite Axe and Cleaver – householder agreed to do before March
- Privet hedge between The Manor House and Old Post Office – householder agreed to do before March
- Obscured light at St Mary's Hall – unclear if light is on school or church property
- tree interfering with light operation - at Brock House, Keeling St

**b. North Somercotes Footpath/Bridleway Survey** – to note the results of the survey/RESOLVE any actions required

**c. Any other/urgent highways issues**

**20/2/23-10 Risk Management Review 23/24** – to consider the Clerk's updated review/RESOLVE the way forward

**20/2/23-11 To receive reports from councillors who are representatives on Village Organisations/Committees**

- |   |  |
|---|--|
| a. Playing Fields Association - Cllr Walmsley   | b. Police Advisory Group – Cllr Newman |
| c. Emergency/Flood Planning – Cllr Newman/Clerk | d. Village Hall Committee –            |
| e. DTE Wildlife Group – Cllr Newman/Clerk       |  |

**20/2/23-12 Finance and Audit**

- a) to receive and note the bank reconciliations for February 2023
- b) to receive and RESOLVE to approve the schedule of receipts and payments for February 2023
- c) to consider and RESOLVE the way forward on the updated Investment Strategy
- d) to consider the way forward on the disposal of the butterfly jacks at the Cemetery which are no longer required
- e) to note Internal Audit has been undertaken today in preparation for the Annual External Audit
- f) to deal with any other/urgent financial matters

**20/2/23-13 To receive/note general Correspondence for February, Website Updates and Communication:**

**20/2/23-14 Agenda items for the meeting to be held on 27<sup>th</sup> March 2023 in St Mary's Church Hall**

Internal Audit report, Asset List update, Insurance Renewal, Chapel Field future use, elections and purdah requirements

**Sheila Pearce**

**Parish Clerk and Responsible Financial Officer**

**14 February 2023**