

# North Somercotes Parish Council

## NOTICE IS HEREBY GIVEN

that the next Meeting of North Somercotes Parish Council is to be held on  
**Monday 26<sup>th</sup> September 2022 At 7pm** in the Village Hall  
Councillors are hereby summoned to attend.

### **Agenda**

Members of the public are invited and welcome to attend the whole meeting, except for items where their presence is prejudicial to the public interest, and are permitted to make representations to the Council, answer questions and give evidence (up to 3 mins per person/subject) in respect of any item of public business listed on the agenda during the public session, which is normally 15 minutes before the start of the meeting. The meeting may only consider the business on the agenda; the Agenda and Minutes for the Parish Council Meetings are available on the Parish Notice Board, or from the Clerk, or on the website, together with the schedule of future dates and the Public Participation in Meetings Procedure - see <http://parishes.lincolnshire.gov.uk/NorthSomercotes>. Meetings of the Council may be recorded.

#### Public Session

- a. Any updates from County and district Councillors
- b. Comments from members of the Public on agenda items or issues for consideration for future agenda
  - Safety Barriers required in the car park at the Co-op Store on Conisholme Rd
  - Condition of bench at Axe and Cleaver Crossroads
  - Access to the Warren over current permissive path at Warren Studio
  - Access to the beach from Warren Road

*Close of Public Session and Start of Monthly meeting*

**26/9/22-1 a. Present b. Apologies for Absence** – to RESOLVE whether or not to accept councillor absence/reasons

**26/9/22-2 To receive any declarations of pecuniary or non-pecuniary interest on any item on the agenda in accordance with the Localism Act and the Council's Code of Conduct and Standing Orders**

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**26/9/22-3 Minutes of 25<sup>th</sup> July 2022 Meeting** – to Resolve to adopt and sign the notes as accurate minutes.

**26/9/22-4 Clerk's Report on matters outstanding – for information only**

**a. Cemetery** – benches in front of chapels repaired thanks to Cllr Newman, decision that GOR works to take priority over land purchase conveyed to landowner and put in Communication, Shoring Equipment to be photographed and offered for sale to other councils/interested parties – o/s, Youth Club have been asked to remove the remaining pool table as soon as possible, varnish purchased and pews being revarnished and then floor will be cleaned o/s, circular bench arrived and needs to be installed **b. Community Orchard** – check to be made on any failed trees and organise replacement, finish pruning **c. Audit** – confirmation satisfactory audit received and notice put on website and noticeboard **d. Communication** – entry for October completed **e. Donations and Grants** – Youth Club items purchased and donated, except Zorb balls, and new requests sought via Communication Magazine **f. Parking on Verges/pavements** – notice put in Communication as requested **g. Policies and Procedures order of review** - to be discussed with the Chairman during appraisal as part of agreeing priority of outstanding work – eg Cemetery items, inc Chapel Doors, toilets refurbishment, Emergency/Flood Event planning, Neighbourhood Planning, etc **h. Woolpack Meadows** – to note change of managing agents **i. Amenity Area** – quotes requested **i. Meeting dates for 2023**  
**j. h. Zero Carbon Parishes project** – email circulated to councillors for comments/ideas

**26/9/22-5 Cemetery** – to update on Cemetery matters and discuss and RESOLVE the way forward as required

- a. Changes to Cemetery Fees
- b. Changes to Cemetery Rules
- c. Change to Memorial Rules
- d. progress with procurement of Cemetery database
- e. progress with proposal to look at digitising of mapping cemetery grave spaces
- f. progress with proposed improvements/changes to the Garden of Remembrance – training booked 6/10

**26/9/22-6 To consider any Planning applications received and resolve the way forward on these and other Planning matters**

**a. Any Planning applications for approval**

- i. N/132/01100/22 - Change of use of land to provide a caravan park - STABLES OPPOSITE SOUTH ROAD INDUSTRIAL ESTATE

# North Somercotes Parish Council

- ii. N/132/01622/22 - Change of use and alterations to existing holiday accommodation to form 2no. self-contained holiday lets. PIGEON COTTAGE, CONISHOLME ROAD
- iii. N/132/01655/22 - Erection of a portal frame agricultural building. | HOLMES FARM, HOLMES LANE

## **b. To note planning applications approved/refused/appealed:**

- i. N/132/00493/22 - Erection of 1no. house with attached garage. | PLOT 6, TULIP WAY, CONISHOLME ROAD – *REFUSED*
- iii. N/132/02644/21 | Outline erection of 3no. dwellings with access to be included. TREE TOPS, MARSH LANE – *APPEAL LODGED*

**c. Enforcement Issues/Actions** – complaint re Co-operative Store safety issue as raised in the public session

## **d. Any other urgent planning matters/applications**

### **26/9/22-7 Highways, Paths and Lighting – to discuss/resolve the way forward on relevant Highways issues**

- a. verbal update on problem log
  - i. Lamp 26 Warren Rd
  - b. Stagecoach 50 cancellation and reinstatement
  - c. Access to the beach from Warren Rd – see public session
  - d. Any other/urgent highways issues
    - i. Water Leak on Conisholme Rd

### **26/9/22-8 To receive reports from councillors who are representatives on Village Organisations/Committees**

- a. Playing Fields Association - Cllr Walmsley
- b. Police Advisory Group – Cllr Newman
- c. Emergency/Flood Planning – Cllr Newman/Clerk
- d. Village Hall Committee –
- e. DTE Wildlife Group – Cllr Newman/Clerk

### **26/9/22-9 Finance**

- a) to receive and note the bank reconciliations for Aug/September 2022
- b) to receive and RESOLVE to approve the schedule of income and expenditure for August/September 2022
- c) to consider and RESOLVE to approve the expenditure to replace the bench wood on the bench at the corner of the Axe and Cleaver of c£180 inc delivery plus labour/fitting
- d) to note Pensions Redecoration of joiners/leavers completed
- e) to deal with any urgent Financial matters

**26/9/22-10 Setting up Work Email Addresses** – to discuss and RESOLVE the way forward on establishing work email addresses for the Clerk and Councillors for council business at a cost of £100 for first 2 years then £50 every two years

### **26/9/22-11 Civility and Respect – to discuss and RESOLVE the way forward. All councils are being asked to discuss civility and respect and sign up to pledge that the council will:**

- Treat other councillors, clerks, employees, members of the public, and representatives of partner organisations and volunteers with civility and respect in their roles
- Commit to training councillors and staff
- Sign up to the code of conduct for councillors
- Have good governance arrangements in place
- Commit to seeking professional help at early stages should civility and respect issues arise
- Call out bullying and harassment if and when it happens
- Continue to learn from best practice in the sector and aspire to being a role model/champion council
- Support the continued lobbying for the change in legislation to support the civility and respect pledge including sanctions for elected members where appropriate

**26/9/22-12 To receive/note general Correspondence for September, Website Updates and Communication – including Anglia Water Reservoir location, Victoria Atkins MP invitation Winter Support Summit 14 October 22**

**26/9/22-13 Agenda items for the meeting to be held on 24<sup>th</sup> October in St Mary's Hall**

## North Somercotes Parish Council

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Cemetery priorities/actions, other council priorities

**26/9/22-14 Confidential Matters** – to RESOLVE on whether the Council will move into closed session by reason of the confidential Personnel matters to be transacted – if this Resolution is passed any members of the public/press remaining will be required to leave the meeting at this point.

a. Clerks Appraisal and Objectives – to discuss the Chairman’s report on the Clerk’s appraisal and consideration of prioritising objectives for the coming year

*Sheila Pearce*

**Parish Clerk and Responsible Financial Officer**

**20 September 2022**